SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

JATINDRA RAJENDRA MAHAVIDYALAYA

VILL - AMTALA , P.O - AMTALA, P.S - NOWDA, DIST - MURSHIDABAD
742121

jrm.org.in/index.aspx

SSR SUBMITTED DATE: 02-08-2024

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

August 2024

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

INTRODUCTION

It was a long-cherished dream of the people of Amtala, Nowda block of Murshidabad District to have a general degree college in their locality. The dream had come into reality in 1986. Amtala High School, Amtala, Murshidabad agreed to donate a piece of land (1.87 acre) on which our college Jatindra Rajendra Mahavidyalaya (JRM) is founded. JRM started its journey as a government aided coeducational institution affiliated to Kalyani University and recognized by the University Grants Commission under section 2(f) and 12 [B]. The college currently comprises eight departments, offering eight undergraduate Major programmes. In addition to these, the college also offers add-on/value added courses in different subjects. JRM was reaccredited with grade "B" by NAAC (2nd cycle) in 2016. Since the college has completed the 2nd cycle accreditation, it has now extended to go for the 3rd cycle in accreditation. The college tries to fulfill the recommendation made by the peer team during the process of re-accreditation. Due consideration has been given to the post-accreditation activities and its continuous plan for academic excellence has proved to be a motivating force for self-discovery aimed at touching greater heights of higher education and achieving the mission and vision of the institution. The Self Study Report (SSR) has been prepared covering the various aspects of the report which has been given in the manual for Government aided affiliated colleges. We have great pleasure in submitting the online SSR for your kind consideration and cordially extend our heartiest invitation to NAAC and esteemed members of the peer team to visit our college.

Vision

VISION

An academic institution progresses holistically when driven by a combination of clear vision and mission. The vision of JRM is laid down in its logo: books ? lamps ? light, signifying education, enlightenment and empowerment respectively. Majority of population belongs to Muslim community having several social problems especially with women folk. The founding fathers of JRM had a vision to liberate them with higher education.

Education:

Education dispels the darkness of ignorance and social problems. Knowledge, skills, and values challenge the existing social problems to cause social change. College provides affordable higher education in the area of Arts and Humanities to equip them to participate in the nation-building activity, and promote education as a vehicle for rural development. JRM provides students' friendly class routine, campus, facilities and ensures teachers' punctuality, ease of communication, and conducive academic ambience to teaching-learning, continuous internal assessment, 24×7 security and mentoring.

Enlightenment:

A rigorous and transformative education enhances our students to develop their critical thinking, logical

reasoning, deep sense of social responsibility and compassion. Muslim women are empowered, witnessing that the majority of students are female. Through the quality education

- Transform students into social, disciplined, responsible, and devoted citizens;
- Make them leaders and change makers of their own society and community;
- Ensure human resource to the nation.

Empowerment:

JRM empowers its students through generic and transferable skills, enhances their skills through poster making, debate, extempore speeches, students' seminars, cultural programmes, training, expert talks, faculty exchange programmes and other curricular and extra-curricular activities. College prepares their ways and also influences them to earn their own livelihood.

Mission

MISSION

1. To offer an excellent education in the area of Arts and Humanities and provide full access to higher education;
2. To ensure the overall personality development of the students through extra-curricular and co-curricular activities;
3. To provide an opportunity for rural area's students to face all the challenges of the competitive world, with the utmost utilization of their potential in sports, athletics, and other events;
4. To enhance the commitment of teachers and students to the centrality of diversity, social justice, and democratic citizenship;
5. To improve the personality and confidence of rural students to an excellent level to achieve the target;
6. To make a lifelong difference in the lives of rural underprivileged girls and boys through holistic education.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

INSTITUTIONAL STRENGTH

- Encouraging teaching faculties to pursue Ph.D;
- Strengthening entrepreneurship and skill development programmes;
- Introduce more contexts and need based Add on and Value added courses;
- Strengthening of Career Guidance/ Counselling and Placement Cell;
- Appointment in the regular post of Principal and Two Full Time Teaching Faculties has been completed;
- More ICT based teaching is enhanced;
- Community development programmes have been enhanced;

- Dominance of girls students' interest in higher education ensured due to comfortable and secured ambience of our college – a noteworthy factor of a minority dominated community;
- Transparency in all operative mechanism;
- Openness to accept limitations;
- Love and respect of the neighbourhood for the college;
- Due to scarcity of NTS, many members execute assigned works 24×7 with cheerful heart;
- Engages in faculty exchange programs;
- Participates in State Level/National Seminars;
- Edits and reviews publications;
- Medicinal garden to educate students in identifying different types of herbs and their uses including growing them in a garden;
- New Annex Building with a seminar room equipped with latest ICT tools;
- Wi-Fi enabled buildings to provide free internet connection to staff and students;
- Online access to fee payments and admit cards;
- Inclusive and gender-sensitive campus;
- Scholarships to meritorious students and fee-concession to economically weaker sections;
- Community outreach programs;
- Open and Distance Learning by hosting study centres for distance learning under NSOU, Kalyani University to proliferate scope of further higher education for potential yet left out learners for mainstream regular UG system.

Institutional Weakness

INSTITUTIONAL WEAKNESS

- No recruitment of NTS (since 2013), Librarian (since 1986), and sufficient FTT as per the Teacher-Student Ratio;
- Complete automation of the central library and implementation of departmental libraries are of utmost importance,
- Poor attendance due to economic hardships and first generation learners;
- No permission available for starting diverse courses like vocational courses and regular courses like geography and physical education as well as other social science courses;
- Inadequate research projects of the UGC and other agencies and augmentation of research assistance not yet done;
- Institute level of a formal mechanism of coaching for competitive and professional examination not done;
- Alumni Association was not set up for registration;
- Language laboratory was not established for enhancement of spoken English and communication skills of students;
- Computer lab was not set up separately;
- Space crunch stands in the way of future expansion of the college;
- The college has no playground and NCC unit;
- Procuring financial resources for upgradation of infrastructure and development projects is a challenge to us;
- Funding for organizing seminar/workshops/conferences is difficult to procure;
- Increase in students' intake as per new government guidelines but capping in teachers' sanctioned strength has resulted in offering multiple curriculums in courses;

- Owing to the peripheral location of the college and due to lack of professional programs, very few organizations participate in student placement;
- Continuing engagement and commitment to college welfare among the alumni is yet to be made. It is challenging to form an extensive Alumni base and draw support from them in matters related to student progression, financial support and career progress.

Institutional Opportunity

INSTITUTIONAL OPPORTUNITY

- The College is located in a peaceful and educationally enlightened area.
- Student participation in community outreach programs and students' initiatives in placement and entrepreneurial activities have amplified the scope for building linkage with non-government organizations and corporate sectors.
- With continuing efforts to draw support from people who are appointed in various higher educational institutions, there are many opportunities for faculty exchange programs under MoU with other educational institutions.

Institutional Challenge

INSTITUTIONAL CHALLENGE

- Enormous increase in enrolment of students in each year poses a challenge to the administration;
- Accommodation poses a bigger challenge to the authority;
- Conducting interdisciplinary/multi-disciplinary courses to be a bridge between core course and discipline with that of Value Added/Add On courses;
- A strong research interest needs to be promoted among teachers and students even as the balance between curricular and extracurricular requirements is maintained;
- Due to lack of sufficient infrastructure and capping in sanctioned strength of faculty, the NEP cannot be fulfilled in true spirit despite best efforts;
- Owing to dependence on approval from external authority, introduction of new study programs remains a challenge;
- As most of the students come from humble backgrounds, great efforts are needed on the part of teachers to make these students par excellence and nurture them to aspire for higher ambitions;
- It is challenging to establish collaborative programs with institutions at national and international level.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

CRITERION – 1: CURRICULAR ASPECTS

Curricular planning is the mainstay of any higher educational institution. Being an affiliated undergraduate

college, our institution depends, to a large extent, on the curricular framework and guidelines provided by the parent university. The responsibility of the institution lies in academic planning and implementation of the curriculum by adhering to a flexible academic calendar and arranging and documenting the process of continuous internal assessment of students. Since 2016, the curriculum offered in the college has expanded in terms of core and add on and value-added courses. JRM maintained academic diversity by introducing new add-on courses which are in tune with the emerging trends and local needs. The CBCS curriculum introduced by the university was successfully adopted by all the departments from 2018-19 session. The course curriculum is also introduced as per NEP-2020 by the university from the session 2023-24.

Conventional chalk and talk methods with ICT teaching pedagogy is followed in the college. Assignments, students' seminars, field visits and invited lectures from other organizations are welcomed for students centered learning methods. Several co-curricular activities and commemorative day celebrations like International Women's Day, International Mother Language Day, World Environment Day, World AIDS Day, etc. are being conducted in the college to enrich students with a wide variety of co-curricular developments. Gender sensitizations, environmental issues, moral and ethical values, community orientation programmes are regularly conducted in the college.

Teaching-learning and Evaluation

CRITERION – 2: TEACHING-LEARNING AND EVALUATION

JRM admits about 1500 students annually, including admissions as per the reservation policy of the Government of West Bengal. Teachers assess the academic proficiency of students based on their performance in internal assessments/assignments. Needs of slow learners are particularly attended to in remedial classes. Students are also inspired to participate in co-curricular activities like educational tours and field surveys. These activities heighten experiential learning. Seminars being organized in the college those provide opportunities for students' developments in academics. To maintain a healthy student-teacher ratio, qualified full-time teachers are appointed against each sanctioned post in accordance with UGC guidelines. Blended teaching-learning methods that employ both ICT and traditional classroom practices make learning more effective. The COVID-19 pandemic threw up new vistas of the online teaching-learning process, thus ensuring continuity as well as change in learning experiences.

JRM maintains a robust internal assessment mechanism to monitor the process and progress of assessment. After thorough assessment, the internal assessment marks are uploaded in the University portal. Assessment-related grievances are addressed by the HODs of the departments. Final exam results are discussed in departmental, academic sub-committee and in the IQAC meeting. Programme and courses are designed by the University in subject-specific curricula and JRM faculties prepare their outcomes to equip students with knowledge, skills, values and self-reliance.

Research, Innovations and Extension

CRITERION – 3: RESEARCH, INNOVATIONS AND EXTENSION

- Faculties are encouraged to go for various professional courses like orientation, refresher, short-term courses and faculty development programmes both within the states and out station also.
- Institution has created an eco-system by managing biodegradable and non-biodegradable wastes in

properly marked dustbins for the purpose. The concept of Reduce, Reuse and Recycle has also been incorporated.

- Herbal, medicinal plants are planted in the college garden. Planting of saplings is done on a regular basis by the students on World Earth Day and World Environment Day.

- Quality research is useful for discipline, society, industry, region and for the nation. Hence faculties are encouraged to write in different journals, books, articles and magazines. They are also evaluated through this method for their promotion purpose and acknowledgement. Both FTT and SACT have their contributions in various esteemed journals and publications.

- Extension activities are a must for developing sensitivities towards community issues, gender disparities and social injustice. Lights are thrown on these areas through Seminar and Outreach Programmes performed by NSS Unit. Thus, bonding with the society is created through the literacy campaign, Blood Donation Camp, Aids Awareness Programme, Medical Awarness Programme working with a mission like "NOT ME BUT YOU" with the purpose of help, serve, reflect and learn.

- In the last five years, the college signed MoUs with other institutions. These collaborations provide opportunities for extension and innovation, internships and career counseling. Every effort is made to establish meaningful collaborations with various academic and non-academic institutions.

Infrastructure and Learning Resources

CRITERION – 4: INFRASTRUCTURE AND LEARNING RESOURCES

The College has adequate infrastructure and physical facilities for teaching and learning. The academic departments are spreaded over the two buildings, the main building (Block A & Block B) and the Annex building. The college has 31 classrooms, one virtual classroom,one smart classroom, one seminar room, and one teachers' staff room. Smart classroom and virtual classroom are enabled with smart board and the internet.

The institution organizes cultural activities for the students regularly like International Mother Language Day, International Women's Day, World Earth Day, World Environment Day, Commemorate 15th August and Republic Day, Fresher's welcome (Nobin Baron), and college Annual Social and Annual Sports. The institution has a Girls' Common Room. The institution has regular participation in university & district sports and games.

The central library of the college has a diverse collection of about 27000 books, journals and magazines. Departmental teachers update their reference list as per the UGC syllabus regularly and purchase of new books is a very regular academic system. The library house has one air-conditioned reading room with the capacity of 30 (thirty) students at a time. The college buildings are completely Wi-Fi enabled. In the near future we will upgrade our Library system with library-supported software.

Student Support and Progression

CRITERION – 5: STUDENT SUPPORT AND PROGRESSION

JRM extends utmost care to the students in their education and progression. While scholarships and fee-concessions aid meritorious students in completing their study, programmes that enhance soft skills, language and communication, life skills and value education, and ICT/computing skills prepare them in pursuing their professional goals. Career counseling guidance are organized to provide direction to their career prospects.

Students' grievances and concerns are addressed through the Anti-ragging Cell, Grievance Redressal Cell and SC/ST/OBC and Minority Sub-Committees and also through the Internal Complaint Cell (ICC) against sexual Harassment.

Students are the most important stakeholders of any academic institution. JRM provides many opportunities to ensure their representation and participation in various student groups under duly established processes and norms. To enable holistic growth of students, the college provides several opportunities to display their talents and skills in the field of sports and games and cultural activities. Students represent the college in inter-college activities and privilege granted as a special Honour to college. After graduation, while some students opt for placement in professional organizations, most of them pursue higher education.

Governance, Leadership and Management

CRITERION – 6: GOVERNANCE, LEADERSHIP AND MANAGEMENT

Leadership and governance at JRM entail participatory management by the Governing Body, the Principal, the teaching and non-teaching staff, and the students. These stakeholders collaborate in carrying out their professional responsibilities and in accomplishing the vision and mission of the college in a democratic manner.

Any progressive policy and plan are thereby deployed after due deliberations at the level of the academic council of the college which is the backbone of the organization. JRM believes in democratization of activities and information. Progress is the impetus that derives the college, which at the same time rests on the well-being of the students, also extends incessant support to the staff in their professional pursuit. To this end numerous professional developments and academics were organized in the college.

JRM could attain excellence only with the shared responsibilities of the stakeholders in every sphere of its operations. In addition to the collective role of the faculty, the IQAC at the college has been instrumental in overall quality assurance in teaching-learning activities. This collaborative effort has taken the college to new heights every year, aspiring for higher competitive goals in leadership, governance, and in its institutional values.

Institutional Values and Best Practices

CRITERION – 7: INSTITUTIONAL VALUES AND BEST PRACTICES

The objective of the college is to make the student independent and make them confident to face the world on their own capabilities. In this regard many gender sensitization and awareness programmes, seminars were organized by various departments of our college in collaboration with IQAC. The College has been using LED bulbs and tube lights in the office rooms, library and classrooms as an effective measure of energy conservation.

The college has separate garbage bins for biodegradable and non-biodegradable solid waste. College has taken many measures to make the campus plastic and tobacco free. The college campus is filled with trees and plants in order to promote the significance of nature and greenery in our daily life. As part of beyond the campus

environmental promotion activities a plastic awareness campaign in the locality was organized by the NSS unit of our college.

The college takes various initiatives to promote an inclusive environment facilitating tolerance and harmony towards Cultural, Regional, Linguistic, Communal, Gender, Socio-economic and other diversities too.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	JATINDRA RAJENDRA MAHAVIDYALAYA
Address	VILL - AMTALA , P.O - AMTALA, P.S - NOWDA, DIST - MURSHIDABAD
City	Amtala
State	West Bengal
Pin	742121
Website	jrm.org.in/index.aspx

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	Prasanta Kumar Roy	03482-247107	9382135376	03482-247244	principal@jrm.org.in
IQAC / CIQA coordinator	Subhadip Mukherjee	03482-247244	9547278419	03482-247244	jrmiqac@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Day

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
West Bengal	University of Kalyani	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	06-11-1997	View Document
12B of UGC	06-11-1997	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	VILL - AMTALA , P.O - AMTALA, P.S - NOWDA, DIST - MURSHIDABAD	Rural	1.87	4492.01

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Department Of Bengali,BA Major	48	H.S	Bengali	946	558
UG	BA,Department Of English,BA Major	48	H.S	English	250	86
UG	BA,Department Of Sanskrit,BA Major	48	H.S	Sanskrit	170	2
UG	BA,Department Of Arabic,BA Major	48	H.S	English + Bengali	142	20
UG	BA,Department Of Philosophy,BA Major	48	H.S	English + Bengali	403	67
UG	BA,Department Of Political Science,BA Major	48	H.S	English + Bengali	545	184
UG	BA,Department Of History,BA Major	48	H.S	English + Bengali	913	497
UG	BA,Department Of Education,BA Major	48	H.S	English + Bengali	629	361

Position Details of Faculty & Staff in the College

Teaching Faculty											
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				4				21			
Recruited	0	0	0	0	1	3	0	4	17	4	0	21
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				16
Recruited	2	1	0	3
Yet to Recruit				13
Sanctioned by the Management/Society or Other Authorized Bodies				6
Recruited	6	0	0	6
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				1
Recruited	1	0	0	1
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	1	1	0	1	0	0	3
M.Phil.	0	0	0	0	1	0	2	1	0	4
PG	0	0	0	0	1	0	14	3	0	18
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	8	4	0	12

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	765	0	0	0	765
	Female	1010	0	0	0	1010
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		**Year 1**	**Year 2**	**Year 3**	**Year 4**
SC	Male	23	23	18	14
	Female	32	21	28	17
	Others	0	0	0	0
ST	Male	0	2	1	2
	Female	1	3	1	1
	Others	0	0	0	0
OBC	Male	101	91	85	53
	Female	126	78	96	78
	Others	0	0	0	0
General	Male	536	586	818	626
	Female	699	744	974	694
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		1518	1548	2021	1485

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	Jatindra Rajendra Mahavidyalaya (JRM) abides by the curriculum of under graduate programs provided by the University of Kalyani. The very nature of such curriculum is multidisciplinary like Core Course

	(CC), Elective Course (EC), Discipline Specific Elective Course (DSEC), Skill Development Course (SDE) and Ability Enhancement Course (AEC). There is also a provision for the interdisciplinary approach that the students can opt for and multidisciplinary approach integrates diverse aspects of disciplines with regard to any topic or subjects of studies. Therefore, multidisciplinary and interdisciplinary methods of learning enhance the scope and depth of knowledge. Indian Knowledge System has been taken its account and importance in order to enrich our students. There are some value added/ add on courses offered to the students to enrich their psychological, sociological and ethical developments. Cross-cutting issues like gender sensitization, environment centric, and sustainability have been integrated to the curriculum. The NEP 2020 is to be implemented from 2023-24 academic year. JRM follows the curriculum of different disciplines recommended by Kalyani University in its teaching learning process.
2. Academic bank of credits (ABC):	Being an affiliated college, JRM follows the University of Kalyani with regard to syllabus, examination, publication of results, and issuance of certificates. Academic Bank of Credits (ABC), being a virtual and digital storehouse of academic excellences of students, the students of the college had been informed through the notice and repeatedly asked verbally to register themselves in the ABC (Academic Bank of Credits) in the month of April, 2023. Because the college is going to implement a 4 years of degree course from the Academic Year 2023-24 and it is necessary and mandatory for the students to get registered themselves in ABC. The backbone of ABC is the National Academic Depository (NAD) where the students' academic data are held and academic awards are stored to enhance students' mobility and academic flexibility. All UG credits of the students are stored in the NAD account of the University of Kalyani from where they are accessible.
3. Skill development:	In the settings of formal, non-formal, informal and in-service learning and training process, skill development is revamped for the productive capabilities. Therefore, skill development is one of the fundamentals of teaching learning process. Hence SEC and AECC are infused in the curriculum to

	enhance competency, skills, knowledge, emotional stability etc. Students choose from a pool of different courses designed by the university to ensure the joint product of theory and practice principle. They bring forth chances of employability, life-skills, etc. Besides them, Career Guidance and Placement Cell of college organizes programs like seminars, expert talks, workshops, trainings, etc. A wide range of value added/ add on courses are also offered to develop the skill of the students. With the vision of empowering women education through excellence in academic and spirituality, JRM endeavors to make our students educational, social and culturally enhanced human being in the society. Therefore, Skill enhancement initiatives are the centre stage of our curriculum for the academic years 2018-23. College is involved to introduce some value added courses like Home Management: An Art of Family Life, Basics of Functional Arabic, Women Education and Empowerment, Stress Management, Gita: Controlling the Mind, etc. to upgrade their emotional, physical, social and cognitive aspects. In the same vein, our college also organized programmes that help our students employable in the job market; such programmes in one or the other way develop their vocational skills for which the college invited industry veterans and skilled craftsmen as trainers and resource persons. Such programmes were as such, Awareness on Cyber Security, Career Planning and Vocational Training by the George Telegraph, competitions like quiz and poster making, Air Force recruitment Training and Awareness Camp by Wing Commander Mantha Subha Rao of Barrackpore Airman Selection Board, Motivational Camp for Career Counseling by Rise Education, Campus Placement Drive by Uttarayan etc.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	Indian Knowledge System has been successfully infused in the curriculum and value added/ add courses to know about Indian history, culture, civilization and identity as a nation. It generated a sense of pride and valued our rich heritage. Several themes of Indian Knowledge System are incorporated in the syllabus of philosophy, Bengali, Sanskrit, Political science, history, and education. These are expressed in the form of cultural events organized especially during the celebration of International Mother Language Day, Dol Yatra, JRM harmony,

	Yoga, teachers' day, etc. These programmes look after the cultural development of the students. Students are motivated to participate in these events and express their talents and creativity. Students are also motivated to enroll themselves in different value added and add on courses offered by the different departments.
5. Focus on Outcome based education (OBE):	The University of Kalyani designed the CBCS curriculum for the learners offering core course, discipline specific elective course, skill enhancement course and ability enhancement course and JRM undertakes this opportunity to ensure all round development of the students of rural communities around the region. The main focus of CBCS curriculum is Outcome Based Education (OBE), that is, to enlighten broad performance capabilities of the learners. Out Based Education is closely integrated with the vision and mission of JRM in order to realize the programme outcomes (PO) and course outcomes (CO). Departments of the college make sure of integration of crosscutting issues such as Professional Ethics, Gender, Human Values, Environment and Sustainability with the curriculum provided by the University of Kalyani. Their main focus is to deliver Outcome Based Education since it is recommended through NEP, 2020.
6. Distance education/online education:	JRM has been offering regular UG programmes through the affiliation to the University of Kalyani. And the college extends its academic efforts in carrying out DODL mode of post graduate programmes of University of Kalyani as well as UG, PG, UGDP programmes of Netaji Subhas Open University (NSOU) in distant mode to the left over students who cannot enroll themselves for regular programmes due to various reasons are ensured to pursue higher education. The rural areas of Amtala are economically backward and socially under privileged. Hence JRM is a study centre of KU and NSOU for them. The main focus is to offer equal opportunities to everyone around the region, to give them a platform to develop their abilities, to improve their higher education, and to upgrade their skills for better career prospective. Every Saturdays and Sundays are dedicated for the delivery of theoretical classes for students of open mode to fulfill their flexible education and aspiration. It offers Bengali, English and History honours in UG level. In PG level

	courses offered are Bengali, English, History, Political Science, Commerce, Education, and MSW. UG and PG courses in Library and Communication science are also offered. Teachers of the college are engaged as faculties in this regard. The result of the students of distance courses is satisfactory.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	YES, Electoral Literacy Club (ELC) has been set up in the college on the following dates: a) 27.09.2018 b) 01.07.2021
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes, the JRM has appointed students' coordinator and coordinating faculty members especially full time teachers. The following are details: Student Coordinator: 27.09.2018: Sudip Pramanik, ID No. B.A./18/0202, Department of Political Science. 01.07.2021: Priyanka Ghosh, B.A./21/0112, Department of Political Science Faculty Coordinators: 27.09.218: Manirul Islam, Assistant Professor, Department of Political Science 01.07.2021: Dr. Ranjit Kumar Baidya, Assistant Professor, Department of Bengali The Electoral Literacy Club (ELC) is fully functional. There are some characteristic features of ELC that are reflected in the programmes and initiatives conducted by this club.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	Some of them are as follows: • Awareness Programme on Voter Inclusion of Disable Person done on 04.10.2018 in collaboration with the Election Cell, SINI, Nowda Block. • Under the theme "Wall of Democracy" motivational program done on 09.10.2018 in collaboration with the Block Election Cell. • National Voters' Day Celebration with SVEEP Activities, Election Cell of Nowda Block done on 25.01.2021. • Awareness to New Voters on Electoral Process on 05.03.2021 with Election Cell of Nowda Block. • National Voter Awareness Program and Quiz Competition on 15.03.2022. • Comprehensive SVEEP Campaign under "How to Enrol Name in New Voter List" 19/11/2022 with Block Election Cell of Nowda.
4. Any socially relevant projects/initiatives taken by	The college understands its role in developing the

College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	nation and bringing up good and responsible citizens. Therefore, JRM has been undertaking socially relevant initiatives in electoral process of our nation by providing lodging facilities to the security forces/ police personnel who are deployed for Nowda Block during the Loksabha Election 2019, Bidhan Sabha Election 2021, and Panchayat Election 2023.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	A Comprehensive SVEEP Campaign conducted in Room No. 7 under the theme of "How to Enroll Name in New Voter List" on 19/11/2022 in order to motivate our students who were yet to register themselves in voter list of their respective polling station with the help of Election Cell of Nowda Block and NSS unit of our college. There were 62 students present in this programme.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
3516	3749	2939	2410	1562

File Description	Document
Upload Supporting Document	[View Document]()
Institutional data in prescribed format	[View Document]()

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 29

File Description	Document
Upload Supporting Document	[View Document]()
Institutional data in prescribed format	[View Document]()

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
23	27	27	13	13

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
45.92	37.65	25.43	27.30	25.62

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

The educators accept academic curriculum as their professional function and its development.

- First, being an affiliated institution of the Kalyani University, faculties do not have any scope in designing and developing curriculum.
- Secondly, the college caters around 3500 students with twenty-three teachers, completes the syllabus and performs the various administrative tasks, and tries to make sincere efforts to offer add on/value added courses/skill to benefit students.
- Teacher-in-Charge (TIC) regularly meets the teachers and monitors the effective implementation of the syllabus with extra classes.
- During COVID-19 period, regular online classes.
- The Internal Examination is managed by the Examination Committee, whereas periodical tests like open book assessment, class tests, quiz competitions, seminars, extempore, assignments, preparatory tests, project works etc. are organized. Information related to them is communicated through various WhatsApp Groups and during the class hours.
- Programme Outcomes (POs) and Course Outcomes (COs) are integrated with and in the questions of continuous internal assessment.
- Every department holds regular meetings to assess overall development of students and take necessary steps.
- Performance of students is communicated through declaration of results and oral communication in classrooms.
- Summative evaluations are carried out as per the university guidelines.

CURRICULUM PLANNING

- At the beginning of every academic year, the Academic Sub-Committee prepares an Academic Calendar based on which all departments prepare their own Academic Calendar.
- The Routine Making Committee as usual prepares the Master Routine, following which every department analyzes and monitors the syllabi and distributes topics of syllabus among faculty members.
- Regular Departmental meetings are held by every department to assess the overall development of the students.
- New Choice Based Credit System (CBCS) Semesterised Curriculum was introduced in 2018-19, students were given an orientation program on it.

- The Academic Calendar, syllabus, question papers, Teaching Learning Material (TLM) etc. are uploaded on the Jatindra Rajendra Mahavidyalaya (JRM) Website, JRM Facebook Page, JRM InfoApp, and various WhatsApp Groups.

CURRICULUM IMPLEMENTATION

College implements curriculum through the following ways –

- Traditional Method: Lecture, Discussion, Chalk and duster etc.
- Information and Communication Technology (ICT)-enabled teaching-learning method used by some teachers.
- TLM supplied through the College Learning Management System (LMS) and various WhatsApp Groups.
- Organization of Seminar Lectures are arranged.
- Faculty-Exchange Programmes are organized through Memoruandum of Understandings (MoUs).
- Co-curricular activities like Students Quiz, Extempore Speech Competition, Debates, etc.
- Project Works by Students.
- Collaborative Learning Methods like department wise Wall Magazines.
- Books, Journals, Question Papers, etc provided through the Central Library and Departmental Libraries. Internet Facilities, etc.
- Field Works, Surveys and Educational Excursions conducted by some departments.
- Continuous Internal Assessments.
- Allotment of Remedial and Tutorial Classes for the Slow Learners.

MONITORING AND DOCUMENTATION

TIC/ Principal, the IQAC and Head of the Departments (HoDs) always watch out the process of curriculum delivery as follows:

- Every Department conducts regular meetings to monitor the progress and undertakes remedial steps to uplift the slow learners.
- Lesson plans, TLM, Class Routine, Academic Calendar, Attendance, etc. are monitored and maintained for documentary records.
- Students Feedback and their analysis are made.
- Academic and Administrative Audits are prepared.

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during

the last five years)

Response: 24

File Description	Document
List of students and the attendance sheet for the above mentioned programs	[View Document](#)
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Evidence of course completion, like course completion certificate etc. Apart from the above:	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 17.73

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1643	871	0	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

Response

Different initiatives were undertaken in our college as mentioned below:

PROFESSIONAL ETHICS

Professional ethics are accepted standards of personal and business behaviour, values and guiding principles. They secure respect and integrity for dignity and diversity for all its stakeholders. **Values, benefit** and **harms** can be discharged or generated through the power of the post held by an individual. Therefore, our institution has framed a **Code of Conduct** for the students, teachers, principal and non-teaching staff separately to make them aware of the Dos and Don'ts while entering the campus. The parameters of the Professional Ethics are mentioned below:

- **Work Environment:** equal opportunity, wearing of Identity Cards (ID), Policy against discrimination and harassment, privacy policy, safety policy, non-violence policy, policy against destructive behaviour like substance abuse (Tobacco Free Campus).
- **Conflicts of Interest:** finance, identity, regionalism, language, religion, faith and belief, etc.
- **Protecting College Properties:** Information security, protecting intellectual properties, use of college property, right to privacy, etc.
- **Corrupt Practices:** paper leaks, non-punctual, unfaithfulness towards duties and responsibilities, etc.

Our college covers the parameter of professional ethics in syllabus, pracises and monitors through different Cells and Sub-committees like Anti-Ragging Cell, Anti-Sexual Harassment Cell, Griveance Redressal Cell, Internal Complaint Cell, SC ST OBC Minority Cell, Teachers Council etc.

GENDER

The Institution plays a pivotal role to promote the issue of *Gender Sensitization* by organizing different awareness programmes, seminars, expert talks through National Service Scheme (NSS) unit, Women Cell and Grievance Redressal Cell etc. This issue has been covered across the different curriculum and syllabi.

HUMAN VALUES

The college has taken several steps to create **sensitization** of human values. Different lectures, seminars, programmes are organized on personality development and character building for the students. Departments expanded some of the notable value-added courses to students. Human values are transferred to the students with the observance of several important days such as –

- Observance of Independence Day, Republic Day, Teachers Day, World Environment Day etc.
- Observance of International Mother Language Day.

ENVIRONMENT AND SUSTAINABILITY

Various departments presented wall magazines, wherein students are encouraged to do research on a given environmental issue (health & green, construction etc) and make posters on these issues. Through Environment Studies project work the students gain practical knowledge on the environment. The practice of observing Environmental Day is carried on every year.

The use of plastic in the college campus has been banned which is a true example of environmental sustainability. Moreover various types of plantation are done throughout the year.

Students are made aware of human values everyday as the teaching & non teaching staff of our college strongly adhere to these values – "*Sachetan Mon*" (Conscious Mind).

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 45.79

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 1610

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: C. Feedback collected and analysed

File Description	Document
Feedback analysis report submitted to appropriate bodies	[View Document](#)
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	[View Document](#)
Action taken report on the feedback analysis	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 64.11

2.1.1.1 **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

2022-23	2021-22	2020-21	2019-20	2018-19
1485	2021	1548	1518	992

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
3270	3270	1753	1753	1753

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list as published by the HEI and endorsed by the competent authority	[View Document](#)
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 20.37

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

2022-23	2021-22	2020-21	2019-20	2018-19
167	234	224	286	177

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1473	1473	798	798	798

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	[View Document](#)
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	[View Document](#)

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 152.87

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

Our college understands the growing concerns of technological advancements in every sphere of life. Some teachers of the college try to make the best use of technology in their teaching-learning process. The college has two ICT enabled classrooms having projectors to enhance their learning. All departments adjust themselves to take ICT enabled classes at least once a week. Hence college tries to improve the teaching learning process by upgrading pedagogical methods to enhance students' understanding and world view. JRM undertakes some of the following methods and techniques in their teaching learning process –

Experiential, Participative and Collaborative Learning

The college has always given supreme priority to the teaching learning process. In order to generate participative learning among the students, our college organized extension lectures where academicians from other colleges are invited to deliver lectures on the diverse fields like awareness on legal rights, human-rights, etc. and some departments encouraged making of wall magazines so that our students may have a wider exposure. Along with this, various other initiatives were also taken up for participative learning by Cultural Sub-Committee and NSS unit as follows –

- Cultural programmes International Mother Language Day, International Women's Day, Independence Day, Republic Day, Singing, Recitations, etc.
- Film Shows were arranged by some of the departments
- Rallies and camps were organized for Environmental Consciousness
- Value Education programmes like Raksha Bandhan Day (To deserve Communal Harmony), Gandhi purnolaya (Gandhiji introduced the practice of cleaning the Ashram in Santiniketan (the workplace of Rabindranath Tagore) by members of the ashrama etc.
- Moreover, outreach Programmes on Dengue Awareness, COVID awareness and vaccination drive among the college students under the guidance and leadership of IQAC and NSS are carried out.
- The Education Department, according to their syllabus, organized a field study in Nalanda in 2019 and Santiniketan in 2020.

Problem Solving Methods

Following the syllabus, some initiatives were taken for the students to acquaint themselves with the problem solving methods and techniques like open book assessment, assignment, providing study materials etc. in order to assess the students' ability to grasp it. Again students are allowed to meet the teachers at the personal level in order to resolve doubts on topics taught in the classes. Slow learners are always taken care of.

Project Work

All departments provide assignment papers and some give project works to the students to assess their skills and understanding. This brings their enhancement of creative thinking and writing skills. Hence our students are motivated to publish their writings in their departmental wall magazine and also in college annual magazine and College journal – *Jalangi.*

TLMs like notes, PowerPoint Presentation (PPT), and old question papers, etc are stored up in the college website under the sections of each department. They ease out traditional chalk-and-talk methods and enhance student's learning and understanding. All information is circulated through the college website, JRM InfoApp, Facebook Page and various WhatsApp Groups.

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 643.75

2.4.1.1 **Number of sanctioned posts year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	15	1	0

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	[View Document](#)

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 2.91

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	1	0	0	2

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awareded by UGC recognized universities	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

The college being an affiliated institute of the University of Kalyani is bound by the University rules and regulations regarding the conduct of all kinds of examinations. Teachers ensure evaluation criteria to students at the beginning of the session to enhance transparency. Academic calendar maintains a tentative schedule for internal assessment which is published on the college website and JRM Info App. We developed a mechanism that is timely and transparent for internal and external examinations.

TRANSPARENT MECHANISM OF ASSESSMENTS

Internal Assessment

Break-up of internal assessment is prescribed by the University as follows:

- 10 marks for internal test
- 5 marks for attendance & participation of students in various college activities.

Internal Assessment routines are prepared. Question papers for assignments and submission of answer scripts, question papers for internal examinations are carried out within stipulated time.

Invigilators are assigned examination duties as per the requirement of different examination halls.

Evaluated answer scripts are handed over to the students in the classroom to rectify their mistakes. Suggestions are given to improve them. Malpractices are discouraged due to CCTV in classrooms.

Students who fail to appear in internal assessments due to genuine reasons like health issues, job interview, important events etc are given another chance.

External Assessment

The semester end examination is usually conducted by the University of Kalyani. Students are given an ample opportunity to submit their examination forms, requisite fees. Admit cards for this examination are generated beforehand so that any discrepancy or mistakes can be rectified in time for which students have to write to the Principal/ TIC of their issue for which the college takes necessary steps. Examination Centre and Routine are published by the university and our college circulates them to the students through the college website, JRM InfoApp, Facebook Page and various other WhatsApp Groups. Questions and their structural patterns are set by the Board of Studies (BoSs) of the university. College authority conducts daily visits to every examination hall to ensure transparency and mechanism.

MECHANISM OF GRIEVANCE REDRESSAL

Internal Evaluation

Many of our students who are generally the first generation learners make mistakes during filling up admission forms, examination forms, and scholarship application forms etc are handled and solved by the Academic Committee and also the Non-teaching Staff (NTS) by addressing letters to the Controller, Registrar etc. Complaint box is installed at the office to collect Students' grievances to be solved by the Grievance Redressal Cell without disclosing their identity. This mechanism justifies efficiency, timebound-ness and transparency in conducting internal assessment.

External Examination

After the publication of semester end examination, university gives a time bound opportunity to the students who think discrepancy in their allotted marks can put forward their application of re-evaluation through online duly forwarded by the Principal/TIC. Results of the re-evaluated answer scripts are published by the university in a time bound manner. Moreover the students have a provision of getting the photocopies of their answer scripts through the process of Right to Information Act (RTI) applications.

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

Our college publicizes aims and learning objectives along with POs and COs in its website under the subsections of each department that offers them. POs are the knowledge, skills and attitudes that the

students acquire at the end of a formal program. In total 13 undergraduate programmes (8 honours & 5 for general) in Arts stream are offered in our college, each of them comprising of six semesters of three years duration. Each programme consists of several courses that are what students are expected to know, and be able to do at the end of the course. Departmental meetings are held to discuss and formulate course outcomes of the courses covered under them at the beginning of every academic calendar. JRM disseminates learning objectives in the following manner:

- The teachers involved in each programme outline the programme outcomes and course outcomes that are uploaded in the college website under the central guidance of Interanal Quality Assurance Cell (IQAC) of the college so that students can access them easily even before they are admitted to this college in their concerned programme.
- An idea of these programme outcomes and course outcomes are also given to the students (freshers) during the orientation programmes held at the beginning of the academic year.
- To prepare POs and COs, departments follow the University Boards of Studies and the University Grants Commission (UGC) guidelines.
- Other than the college website, syllabi, learning objectives, POs, and COs are disseminated to students through various WhatsApp Groups.

File Description	Document
Provide Link for Additional information	[View Document](#)

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

JRM is an affiliated college of the Kalyani University. Hence it does develop curriculum but follows what the University of Kalyani provides. However, its faculty members are permitted to prepare program level learning outcomes and course outcomes and also to formulate Add-on and Value Added Courses with their learning outcomes and course outcomes like driving students' pursuance of higher education and skill development etc. are strictly following the guideline of the Kalyani University and UGC. Departments tag COs and POs to each other. Thus POs-COs are effectively mapped together. Then they are uploaded on our website for reference, circulated to the students through various WhatsApp Groups and discussed during orientation programmes. Student centric approaches are undertaken by JRM to realize Learning Outcomes by dint of ICT-enabled teaching learning, involvement of students in all extra-curricular activities, organization of seminars, programmes, feedback system, interaction with students, arrangement of skill development programmes etc.

In order to assess the students' overall development, JRM undertakes class tests, quizzes, and various kinds of competitions like programmes. Questions of internal and class tests are framed based on the

course outcomes.

The attainment level of students is measured through direct and indirect methods based on the performance in their end semester examinations and internal assessment (with 80:20 weightage respectively), and feedback system and other extra-curricular activities.

1. Direct Method of Assessment

The level of attainment of POs and COs are measured using a direct method, that is, the performance in yearly Test examination prior to final university examinations and internal assessments during the academic calendar. Answer scripts of such examinations are handed over to the students to be returned in a timely manner and questions are discussed during class hours. Final examinations are conducted by the University of Kalyani at the end of every semester and students' performance is evaluated as per the POs and COs.

2. Indirect Method of Assessment

In this method, the attainment of COs is calculated on the basis of the students' performances by developing their capability of independent learning, civic responsibilities, public speaking, independent thinking, scientific acumen, creative writing skills, etc. These are generated through co-curricular activities, cultural competitions, group discussions, projects and field works, educational tours, and student exhibition-cum-competition. That is why Jatindra Rajendra Mahavidyalaya organized several seminars, faculty exchange programs, awareness programs to garner students' general awareness about curriculum and possibilities and challenges of higher learning.

Assignments, Project Works, and Class Tests are regularly conducted by the departments at their discretion during the academic year. These types of assessment evaluate their ability to attain better outcomes.

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 76.38

2.6.3.1 **Number of final year students who passed the university examination year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
165	675	495	227	200

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
657	683	495	232	240

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	[View Document](#)
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response:

File Description	Document
Upload database of all students on roll as per data template	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 1.4

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
00	00	00	00	1.40

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness   about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

Our college has been working continuously for creating an innovative ecosystem, and developing and practising, for the benefit of students, faculties and society at large. In order to provide service to the nation and society at large, various activities and initiatives have been taken up.

- Indian Knowledge System has been vehemently promoted and taught in every department through the well designed syllabus from the University of Kalyani.
  - College covers the areas of four Indian languages – Bengali, English, Arabic and Sanskrit
  - Philosophy covers Indian Philosophy, ethics and Social philosophy
  - Political Science deals with Constitution, Laws, etc
  - Education tracks the transformation of education in India from the ancient period, development of educational technologies, etc.
  - History covers ancient Indian History, Culture, Religion, Systems etc.

- Various add-on courses and value added courses were introduced during this period covering the areas of *Arthashastra* as an Ancient Indian Knowledge, Gita-Controlling the Mind, Public Policy for Social Change, Rights and Laws (Indian Context), Stories of Tagore, Drama of Dinabandhu Mitra, Gandhi: Myth, Reality and Thoughts, etc.
- The Committee for Research, Publication and Magazine of JRM encourages teachers and students to indulge in research and intellectual activities so that they can improve their academic credits. Students are encouraged to create new knowledge and ideas apart from obtaining knowledge from the syllabus and to highlight their knowledge through Wall Magazine to promote their creativity and also the college magazine "*Jalangi*" publishes their intellectual properties whenever contents are collected. The Research and Publication Committee publishes an academic journal – Wisdom.
- Several seminars and workshops were organized by different departments covering the areas of literature, Constitution, sustainability, skill development, scholarships, Health issues, women empowerment etc.
- 'Ask your Doctor' a programme for Girls on Health and Hygiene has been organized by NSS and IQAC to infuse new knowledge in the field of medicine and health.
- During the last five years, JRM signed several MoUs with other higher education institutes with an ultimate view to stimulate and facilitate intellectual development in our students through faculty exchange programmes to get the regional knowledge and cultural development of the concerned faculty during their teaching learning process.

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 22

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
10	11	0	0	1

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.38

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
7	2	2	0	0

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	[View Document](#)
Link to re-directing to journal source-cite website in case of digital journals	[View Document](#)
Links to the papers published in journals listed in UGC CARE list or	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 1

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
6	10	3	2	8

File Description	Document
List of chapter/book along with the links redirecting to the source website	View Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

Various extension activities in the neighborhood community are done during the last five years.

1. Social Awareness

- Save Drive Safe Life,
- Celebration of Raksha Bandhan,
- Book Distribution and Public Reading with Primary students, Awareness on Mobile Gaming Addiction
- Educational Excursions at Nalanda and Visva Bharati
- Awareness on Child Marriage and Child Labour, Swarojgar Yojana, Women Empowerment, Healthy Diet, Students Credit Card,
- Drive against junk food, women trafficking and violence,
- Special Camp for Sensitization of rural women in self-reliance through micro finance.
- Special drive in Tribal areas for bringing up to mainstream society, culture, health, and empowering them to politics, education, reservation and benefits.

2. Environmental Awareness

- Environmental issues like deforestation, pollution, degradation of biodiversity, climate change, etc are addressed.
- Aforestation drive like Tree Plantation, rooftop cultivation, Cleanliness like plastic dumpings in water bodies,
- Soil tests and water tests were conducted in the villages and findings were shared with the local villagers for their benefit with the help of village Panchayat.
- Some activities are – River Conservation Drive at Jalangi River, against pond fillings and plastic dumping in water bodies, use of Organic Manure

- Swachwata hi seva
- Cleaning College Campus
- Celebration of Environment Day
- Stay Green Stay Clean
- Seminars conducted
- Value Added Course – Sustainable Development,

3. Moral Activities

Moral consciousness like kindness, humility, courage and compassion is infused to develop a sound human character in students through –

- Teachers' Day,
- International Mother Language Day, etc.
- District Conference of College Employees

4. Health Consciousness

The NSS unit has covered health related issues as follows –

- Distribution of sanitizers and masks during the pandemic.
- Awareness lectures were conducted for the village women and children.
- Health awareness programmes and free medical check-up camps organized with Amtala Rural Hospital.
- Awareness programmes on COVID-19, Dengue, Malaria, free health check-up, cleanliness.
- Visit to Amtala Junior Basic School for Health Awareness and hygiene.
- Fit India Movement.
- Covid Vaccination Camp.
- Seminar on Healthy Living.
- Value added courses – Health Education.

5. Gender Sensitization:

The principle of equal status and opportunities is ensured. Seminars and workshops, campaigns are carried out to aware and highlight gender related issues.

- Women's Day Celebration
- Awareness on Child Marriage, Women Empowerment, Women Trafficking and Violence,
- Lecture on Women's Education, Health and Hygiene
- Campaign against "Dowry System" and Role of Education in Women Empowerment
- A Camp on Self Defence
- Celebration of Nabin Baran (Freshers Welcome) and Cultural Program
- Value Added Courses – Women Education and Empowerment
- Extempore Speech Competition on *Beti Bachao Beti Padhao*

6. National Integration

JRM contributes to the National Integrity through Independence Day (*Azadi Ka Amrit Mahotsav*), Republic Day and other activities like –

- Staff contribution to Amphan relief
- Celebration of National Voters' Day, Independence Day, Republic Day
- Training on Electronic Voting Machine (EVM) and Voter Verifiable Paper Audit Traill (VVPAT)
- Participation in Mock Parliament Competition organized by the Department of Parliamentary Affairs, Government of West Bengal.
- Reminiscence of Bharat Ratna (late) Lata Mangeskar
- Celebration of Religious Harmony
- National Voter Awareness Camp,
- International Yoga Day Celebration

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Jatindra Rajendra Mahavidyalaya is the only higher education institute around this area and known for its efforts to community service and outreach initiatives through extension activities on social issues like health and hygiene, gender disparities, education, cleanliness, sustainability, environmental concerns, etc. These efforts have been recognized by the local government bodies and institutions and organizations. They are the testimony of our college that is committed to extend community and social responsibility.

We have organized several activities to tackle social and environmental issues like cleanliness, environment, women's health and hygiene, education, tree plantation, awareness on dengue and Covid-19, distribution of sanitizers and masks, etc. Our NSS unit develops and extends social consciousness and social services. Wherever the college organized such programmes, it received recognition from schools and panchayat related to their areas of interests.

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 33

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
15	7	2	3	6

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	[View Document](#)

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 16

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	[View Document](#)
List of year wise activities and exchange should be provided	[View Document](#)
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

Our college has systematically improved its infrastructure which is located on 1.87 acres of land. Campus includes two main buildings covered with green leafy plants, flower gardens and trees. College caters diverse undergraduate programmes with eight programmes in Arts stream by dint of interactive classroom teaching, experiential learning, collaborative and participative learning, ICT-enabled teaching learning, cultural and sporting activities, etc. Teachers and non-teaching staff with administration work hard to develop students in a holistic manner. Infrastructures are built on an emergent basis. Subject to availability of funds and space, the instruction plan, the growth in terms of growth of number of students, and diversification of curriculum. The college has the following infrastructural facilities:

Block A: Main Office, Principal's Chamber, Second Office, 7 Classrooms, Girls Washroom, Library, Reading Room, ICT-enabled Classroom.

Block B: Staff Room, Generator Room, ICT-enabled Classroom, 4 Class Rooms, Girls Common Room.

New Annex Building: IQAC Room, Seminar Hall, Guest Room, Lift, 2 Staff Rooms, 5 Class Rooms, Canteen.

Garage: 2 Garages

Synopsis of Infrastructure and Physical Facilities in brief:

Sl. No.	Description	Numbers
1	Class Rooms (including ICT-enable)	41
2	Seminar Hall	2
3	Central Inbuilt Fire Extinguisher	1
4	Central Library - 1	*Front:* 47'10"×26'4" *Back:* 36'7"×10'1"
5	Corridor - 1	44'×7'10"

6	Reading Room	28'1"×10'10"
7	Books (Central Library)	27457
8	Journals (Central Library)	80
9	Department Libraries	1673
10	**ICT Infrastructure:** Computers for Reading Room	2
11	Desktop Computers	17
12	Laptops	10
13	Projectors	4
14	Printers and Scanners	14+1
15	CCTV Cameras	38
16	Monitors for CCTV Camera	6
17	Wi-Fi Tower	1
18	Internet Connection (with high speed Wi-Fi facility: Max Speed 140 Mbps)	2
19	Sound System with Speakers	80
20	Reprography Machines	2
21	**Co-curricular Facilities:** Boys' Common Room	1
22	Girls' Common Room	2
23	NSS Office	1
24	Garden	2
25	**Extra-curricular Facilities:** Carrom Boards	2
26	Chess	2
27	Chinese Checker	2
28	Discus	4
29	Shot Put	3
30	Javelin	8
31	Football	2
32	**Support Facilities:** Women's Cell	1
33	Students' Union Room	1
34	Guard's Room	1
35	Canteen	1
36	Water Purifiers	8
37	Drinking Water Tank from P.H.E	2
38	Generators	1+1=2
39	Inverters	21
40	Fans	220
41	LED Bulbs, Tube Lights	80
42	Vending Machines	4
43	Bore well	4

44	Harmonium	1

File Description	Document
Provide Link for Additional information	[View Document](#)

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 27.99

4.1.2.1 **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
14.13	6.72	11.50	5.61	7.36

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

Our college library is the storehouse of knowledge having a rich collection of reading resources. Its dimension spreads over 1000 sq.ft area including a reading room with the capacity of 30 individuals at a time. Our central library has a number of total books (including reference books) and journals at present

are –

- Total No of Textbooks = 27457 (Central Library) +1673 (Departmental Library) = 27130
- Total No of Journals = 80

The college does not have any approved post for a librarian. Over the years all functions relating to the library are run by a library peon and a casual library clerk. There is however a library subcommittee which meets to decide any emergent issues relating to the library ranging from purchase of books to provision of different services to the users . All financial issues related to the library are referred to the Governing Body for their approval. The library committee has brought in the following changes –

- Digitization in the Library.
- OPAC module link provided
- Display Desk for Newspapers and Periodicals
- General Library Rules displayed
- Observing Library Day 12th August
- Awards to the Best Library User

The library has 4 computers, 2 printers, internet facility and other facilities. It remains open from 11.30 to 4.30 on all working days. The library has a cloud access system for the students and open access system for teachers. It is computerized. Honours students can borrow two books at a time while general students can have one book at a time.

Percentage of the use of library per day during the previous academic year:

Academic Year	Total Users	Library Working Days	Average No. of Users/ Day
2022-23	870	180	16
2021-22	852	165	21
2020-21	447	21	6
2019-20	991	121	24
2018-19	983	155	19

Expenditure of Library (purchase of books, journals, and others) during the last five years:

Academic Year	Books Purchase	Journal Purchases	Newspapers & Periodicals Purchase
2022-23	183743	NIL	6652
2021-22	116375	NIL	3378
2020-21	62367	NIL	1699
2019-20	215844	NIL	9677
2018-19	342907	2410	7146

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

JRM has been endowed with IT infrastructure that facilitates the teaching-learning process of the college. The college updates it with time and need. There is a dedicated cable-net (fibre optics) internet connection that provides Wi-Fi facility in the college campus, office, Principal's Room, Library and Teachers' Room at the speed of 140 Mbps. Wi-Fi routers are installed wherever needed. The students can also access this Wi-Fi facility. Our institution has desktop computers, laptops, multifunctional scanners, printers and copiers, LaserJet and InkJet printers, Dot-matrix printers, projectors etc. Upgradation is carried out from time to time on a regular basis with the introduction of software upgradation and new

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 3516

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 1

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	[View Document](#)
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 46.15

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
17.58	18.01	11.41	14.7	13.02

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 91.1

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
3041	2909	2372	2452	2141

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	[View Document](#)
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	[View Document](#)
Upload policy document of the HEI for award of scholarship and freeships.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	[View Document](#)
Report with photographs on ICT/computing skills enhancement programs	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 0.11

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
15	0	0	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	[View Document](#)
Proof related to Mechanisms for submission of online/offline students' grievances	[View Document](#)
Proof for Implementation of guidelines of statutory/regulatory bodies	[View Document](#)
Details of statutory/regulatory Committees (to be notified in institutional website also)	[View Document](#)
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	[View Document](#)

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 5.64

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
46	36	4	44	0

5.2.1.2 **Number of outgoing students year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
657	683	495	232	240

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	[View Document](#)
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0

5.2.2.1 **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 0

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Upload supporting document	[View Document](#)
list and links to e-copies of award letters and certificates	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 250.2

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
588	209	0	200	254

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Unfortunately our college did not have a formally registered Alumni Association. But informally there are many ex-students who come to college on the occasions of celebrations of important days, express their views and extend their helping hands for the events. However the college is in the process of gettting registered with our Alumni Association in the near future for which some kinds of meetings were to be arranged.

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

VISION

An academic institution progresses holistically when driven by a combination of clear vision and mission. The vision of JRM is laid down in its logo: books ? lamps ? light, signifying education, enlightenment and empowerment respectively. Majority of the population belongs to Muslim community having several social problems especially with women folk. The founding fathers of JRM had a vision to liberate them with higher education.

1. Education

Education dispels the darkness of ignorance and social problems. Knowledge, skills, and values challenge the existing social problems to cause social change. College provides affordable higher education in the area of Arts and Humanities to equip them to participate in nation-building activity, and promote education as a vehicle for rural development.

2. Enlightenment

A rigorous and transformative education enhances our students to develop their critical thinking, logical reasoning, deep sense of social responsibility and compassion. Muslim women are empowered, witnessing that the majority of students are female. Through the quality education

- Transform students into social, disciplined, responsible, and devoted citizens;
- Make them leaders and change makers of their own society and community.

3. Empowerment

JRM empowers its students through generic and transferable skills, enhances their skills through poster making, debate, extempore speeches, students' seminars, cultural programmes, training, expert talks, and other curricular and extracurricular activities. College prepares their ways and also influences them to earn their own livelihood.

MISSION

1. To offer an excellent education in the area of Arts and Humanities and provide full access to higher education.
2. To ensure the overall personality development of the students through extra-curricular and co-curricular activities.
3. To provide an opportunity for rural area's students to face all the challenges of the competitive world, with the utmost utilization of their potential in sports, athletics, and other events.
4. To enhance the commitment of teachers and students to the centrality of diversity, social justice, and democratic citizenship.
5. To improve the personality and confidence of rural students to an excellent level to achieve the target.
6. To make a lifelong difference in the lives of rural underprivileged girls and boys through holistic education.

? The nature of institutional governance and leadership are in accordance with the vision and mission of the college. The College had no full time Principal from 2014 to July 2023. New Principal joined on 28th July 2023 and under his leadership, a decentralized and transparent system is present. E-governance policies and plans are framed and ensure e-administration, e-services, and e-democracy using ICT tools and high speed Wi-Fi connectivity. Sincere faculty members and NTS share the administrative responsibility and provide a good academic and administrative environment. JRM is governed by the Governing Body, the Principal, the Heads of the Departments, and Co-ordinators and Convenors of different Sub-Committees and Cells. Collective and participative decision making is practised accordingly. Being an affiliated college to the University of Kalyani, it is aligned to the structural imperatives of the university such as syllabus, admission procedures, evaluation process etc. New Education Policy (NEP) has been implemented from 2023-24 session.

File Description	Document
Provide Link for Additional information	[View Document]()

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

Administrative Set Up

The apex body of the college is the Governing Body, the highest decision-making body at the top of the administration, headed by the President of the Governing Body, and consists of the Principal as a Secretary. This body comprises the three representatives of the teaching staff, one representative of the non teaching staff, two nominees of the Government, and one nominee of the state council of Higher Education. Apart from the Governing Body, administrative decisions regarding academics are taken by

the Teachers Council. Online methods of communicating with the students and the staff are implemented constantly. There are several WhatsApp Groups for the teachers and students so the connectivity with them is therefore increased. The office works through online mode and can be accessed throughout the college and also from outside. Free internet services are provided to all staff and students of the college.

Decentralized Administration:

The institutional governance and leadership are in accordance with the vision and mission of the college. The College had no full time Principal from 2014 to July 2023. Under the leadership of the Principal who joined on 27th July 2023, the day to day administration is obviously centered primarily around him. A decentralized and transparent system is present in the position of the Principal is first among the peers heading all the Committees that work in tender with Govt. instruction, past tradition and challenges and above all for the sake of the development of the college. Sincere faculty member and NTS share the administrative responsibility of the college and contribute in providing a good academic and administrative environment. JRM is governed by the Governing Body, the Principal, the Heads of the Departments, and Co-ordinators and Convenors of different Sub-Committees or Cells like IQAC, Teachers Council, Academic Sub-Committee, Admission Committee, Library Committee, Grievance and Complaint Redressal Cell, Women's Cell etc. Institution believes in collective and participative decision making and always practises them accordingly.

Appointment Procedure:

All appointments of teaching and non-teaching staff carried out as per the procedure chalked out by the Government. In case of vacancy against the post of Principal, Assistant Professor, and other non-teaching staff, the college sends requisition to the West Bengal College Service Commission. Then the recommendation of the West Bengal College Service Commission (WBCSC) is placed before the Governing Body and after the meeting, an appointment letter is issued to the incumbent. State Aided College Teachers (SACT) are appointed by the West Bengal Government through the selection process done by the college.

The Service Rules are framed by the West Bengal College and University Act, 2017 and apart from this, the Statutes of the Kalyani University, Institutional Codes of Conduct for teaching, non-teaching, students and principal are kept in force.

The college has a perspective plan for development which all goes with the Mission and Vision of the college. The top most priority is given on teaching and learning and thus the following Action Plan are being initiated

File Description	Document
Institutional perspective Plan and deployment documents on the website	View Document
Provide Link for Additional information	View Document

6.2.2

Institution implements e-governance in its operations

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	[View Document](#)
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	[View Document](#)
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Performance appraisal plays a key role in human resource management in our college, following strictly the existing regulations, monitoring the performance appraisal for teaching and the non teaching staff.

1. Appraisal of teaching staff in substantive posts is done through the PBAS on the basis of API under the process of CAS for promotion. The procedure is supervised by the IQAC under the leadership of the Principal. Apart from teaching, here the teachers' involvement in research and publication and active participation in various administrative, co-curriculum and extension activities are also assessed for the calculation of API.
2. The prepared CAS papers of the incumbents are first scrutinized by a duly constituted screening/Selection Committee comprising nominees of the Government and the affiliating university. Consequently the document is finally signed by the President of the Governing Body and submitted to the Directorate of Public Instruction, Govt. of West Bengal for the incumbent's placement/promotion.
3. Performances Appraisal of non-teaching staff of the college is also carried out. Their performance is appraised after the first ten and twenty years of their respective service careers.

4. The Principal being the head of the institution regularly advises, guides and monitors the duties discharged by the teaching and the non-teaching staff of the college.

Our college is committed to provide effective welfare measures to teaching and non-teaching staff (TS & NTS). The college authority always endeavours to meet the requirements of TS & NTS and recognizes their commitment and dedication to service. Welfare measures are –

- General Provident Fund for all the TS & NTS is ensured through Govt. Treasury as per Govt. rules. Pension benefit is well streamlined and efforts are made to disburse pension and gratuity benefits to the retired employee at the earliest.
- All types of leave are allowed as per the University Statute and Government regulations like maternity leave and child care leave. Leave accounts are maintained properly to avoid difficulty at any point of time during and after the service period.
- The institution is very supportive to ensure that all its faculty members as well as NTS meet the required criteria for career advancement (Promotion).
- The institution facilitates leave to faculty members as permissible under the Govt. norms to complete Ph.D.
- The institution allows duty leave for faculty members to attend various courses like RC, OP, FDP & short term courses.
- Duty leave is allotted to Faculty members to encouraged them to attend different seminars, being a resource person and as paper presenters.
- The college encourages faculty members to apply for Major & Minor Research Projects under various Central/State Government Schemes.
- Employees Provident Fund (EPF) benefits have been implemented for the casual staff. Festival Advances and allowances are given.
- All monthly payments of casual staff are directly credited to their bank account for transparency.
- Medical camps are periodically organized by the NSS unit of the college for health & eye check up for its staff members.
- Canteen provides food and snacks to our students and staff at s reasonable price.

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Policy document on providing financial support to teachers	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	[View Document](#)
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	[View Document](#)

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 11.65

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
3	6	1	0	2

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the certificates of the program attended by teachers.	[View Document](#)
Annual reports highlighting the programmes undertaken by the teachers	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Being a government-aided college, JRM is eligible to receive funds from the West Bengal Government for the salary to TS & NTS. Students also receive grants and financial assistance in the form of different types of scholarships. The principal monitors the utilization of funds through proper channels like Tender, Purchase and Finance Committee to ensure transparency in all financial transactions as per the rules and regulations.

Resource Mobilization

- Grant-in-aid is received from the Government of West Bengal to meet the expenses under the salary head.
- Admission, Examination and other fees are received from the students.
- Funds are generated from the sales of waste materials.

Optimal Utilization

The Government Body, Principal, the IQAC, and Finance Committee take the primary initiatives to identify various sources of funds and ensure a timely submission of proposals for financial assistance from the government. Utilization of resources is done by the Finance Committee by preparing annual budgets and recommending it to the Governing Body of the college for its approval.

Audit Mechanism

The financial audits of resources and management are done through proper channels approved by the government auditors. College maintains fully computerized accounts under the followings:

- Receipt and Payment Accounts
- Income and Expenditure Account
- Balance Sheets

The mechanism followed for external audit is follows:

- In the absence of the permanent accountant of the college, the accountant-in-charge records books of accounts duly authenticated by the bursar, finance committee, the principal and the Governing Body.
- Such a book of accounts is made ready for an audit by the statutory auditors appointed/ recommended by the state government.
- The statutory auditor puts his/her observations on record with regard to all accounts.
- The apex body of the college considers this report/ inputs of the auditor seriously and then this report is communicated to the Government of West Bengal.

In case of internal audit, the college does not have a formal mechanism as such but it prepares and scrutinizes with the help of outside officials, namely, Principals of other government aided institutions.

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The IQAC has an important role to play in our college to look after the functions to promote quality enhancement through internalization of quality culture and institutionalization of all good practices enforced by the College authority. Main focus of the IQAC (education, enlightenment and empowerment) during the last five years was to impart the quality education to the rural students, majority of who are the first generation learners and also to bring out the best potentials of them to upgrade their respective rural community and society as well. To realize this agenda, the following initiatives have been taken:

1. Annual Action Plan is placed before the onset of every academic year and Action Taken Report is ensured through its implementation.
2. Structured feedback systems from the students and alumni are ensured every academic year.
3. IQAC recommends the MoUs with outside government aided institutes to improve the quality of

academic pursuits.

4. Student friendly campus:
    ○ Clean, green and hygienic campus,
    ○ 24×7 security guards and CCTV surveillance,
    ○ College ID cards for the students, teaching and non-teaching staff
5. Development of Infrastructure:
    ○ Clean ICT enabled-classrooms and seminar hall
    ○ Air Conditioned reading room
    ○ Drinking water facilities
    ○ Free Wi-Fi connectivity.
6. Empowerment Facilities
    ○ Introduction of Add On and Value Added Courses
    ○ Career Guidance and Counselling Cell
    ○ Organization of Placement training, workshops, expert talks, etc.

IQAC works closely with other committees and cells to review teaching learning processes, structures and methodologies of operation, and learning outcomes in every periodic meeting. The below are some of the measures have been taken during the last five years –

- Monitored infusion of modern methods in teaching learning process.
- Continuous Internal Evaluation and Analysis of its Results.
- Regular classes and remedial classes are ensured.
- Use of ICT in teaching learning process enhanced.
- Teachers and non-teaching staff are upgraded with modern technologies and advancements.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5.2

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: C. Any 2 of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	[View Document](#)
NIRF report, AAA report and details on follow up actions	[View Document](#)
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	[View Document](#)
Link to Minute of IQAC meetings, hosted on HEI website	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

JRM has initiated the Gender Audit during the last five years and has accordingly undertaken all requite steps and measures to sensitize its students, staff and neighborhood on gender equity through curricular, co-curricular and extension activities carried out throughout the last five years. Though the college is a co-educational college about 70% of the students are girl's students. Therefore, "Women's Empowerment" is the distinctiveness of this college as it is situated in a rural and economically backward area. Thus different measures are planned and executed with the sole aim to promote gender equality, sensitize the students about different gender issues and create an environment of inclusion and harmony. Measures for promotion of gender equity are mentioned below:

Women's Cell: The Women Cell is a strong force in promoting gender equality amongst the students. The cell plays an active role to motivate IQAC and NSS unit to ensure programmes covering women related issues and themes.

- Celebration of International Women's Day
- Campaign against Child Marriage
- Campaign against Dowry System and vindication of Role of Education in Women Empowerment
- Discussion on Women Trafficking and Violence
- Awareness program on Women Empowerment through Legal Rights
- Restriction on entry of outsiders to the campus
- Counseling for female students
- Raksha Bandhan celebration

Safety and Security: Gender sensitivity is introduced in the Institution by implementing various safeties and security measures in the campus. To ensure safety & security, entry to the college campus is restricted. The security guard at the main entrance regularly verifies the identity of all entrants. More over 24×7 CCTV Surveillance all around campus, the Anti-ragging Cell and Anti Sexual harassment Cell of the college are involved in gender sensitization and awareness creation against gender discrimination.

Other Activities: The Lady teachers are also taken care of by the college; the college has internal compliance committee for addressing any issues relating to sexual harassment in work place. They also have separate washroom for their use. Catchphrase display on women security and gender equity all around campus.

1. **Facilities:**

1. Girls' Common Room having four sanitary napkin vending machine
2. Sufficient toilets for girls students and staff
3. *Kanyashree* Scholarship for girls students by Government of West Bengal
4. Periodical Health Check Ups and Awareness programmes on Women's health and hygiene
5. Training and enhancement of Startup programmes with local business people
6. Female issues addressed by Women cell, Discipline and Anti-ragging sub-committee, Equal Opportunity Cell, Grievance Redressal Cell, Internal Complaint Cell, Students Welfare Committee, SC ST OBC Minorities Cell.

2. **Gender sensitization in curricular and co-curricular activities:**

- Gender equity and sensitization in the curricular activities.
- In order to sensitize students on gender equity, college covers such topics that deal with gender related themes for all UG programmes.

7.1.2

The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	[View Document](#)
Geo-tagged photographs/videos of the facilities.	[View Document](#)
Circulars and report of activities for the implementation of the initiatives document	[View Document](#)
Bills for the purchase of equipment's for the facilities created under this metric	[View Document](#)

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Response: C. Any 2 of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	[View Document](#)
Policy document on environment and energy usage Certificate from the auditing agency	[View Document](#)
Green audit/environmental audit report from recognized bodies	[View Document](#)
Certificates of the awards received from recognized agency (if any).	[View Document](#)

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

The college is situated in a minority area, which is one of the most backward areas of Murshidabad districts of the state. The main thrust of the college is towards development of the backward classes and minorities, of which too, there is a large section. The mentors constantly attempt to improve the academic base of the backward students. For the physically disabled, there are ramps in Block B and a lift is available in the Annex building of our college. The college is a multilingual learning space offering courses in four different languages namely Bengali, English, Sanskrit & Arabic. This encourages students to retain their respect towards the diversity of languages and dialects spoken in India and build the spirit of tolerance and harmony. The college organizes the "International Mother Language Day" to honor this linguistic diversity.

INCLUSIVE ENVIRONMENT

Establishing an inclusive atmosphere where the teaching-learning process takes place, Jatindra Rajendra Mahavidyalaya practices the idea of tolerance and peace in terms of culture, region, language, religion, community, socio-economic status and other diversities. No one fosters any kind of prejudice related to the above mentioned aspects. Teachers adhere to the principle of equal opportunity and ensure respect

and dignity of students within the classrooms or outside. Because our students come from different parts of the district of Murshidabad belong to rural, poor and diverse backgrounds. To ensure social harmony among all stakeholders, the college established a JRM HARMONY FOUNDATION through which different clerics from different religious sects come together in the college to strengthen our principles – "Unity and Strength in Diversity", "Our Diversity, Our Strength", "God meets in humanity", and the like. JRM Harmony Foundation conducts programmes in collaboration with the Cultural Committee of the college and celebrates Hindu festivals, Islamic festivals, Buddhist festivals, Christmas etc.

Apart from this, we celebrated and observed International Mother Language Day, Annual Cultural Fest, Independence Day, Teachers' Day, Republic Day, Systematic Voters' Education and Electoral Participation Programme (SVEEP) Campaign, International Women's Day, Women Empowerment, World Environment Day, Tree Plantation Drive, etc.

SENSITISATION OF STUDENTS AND EMPLOYEES TO THE CONSTITUTIONAL OBLIGATIONS

JRM ensures democratic values to be instilled among students and employees to be aware of their duties and responsibilities as Indian citizens to uphold their constitutional obligations. Distribution of duties and responsibilities are shared through various committees and cells including statutory bodies. College strives to achieve these values and creates a culture of respect and tolerance with the organization of extra-curricular activities such as celebration of national and international days. These events collectively contribute a sense of pride in us, promote social harmony among us, and realize ideals of founding fathers of our nation. NSS unit of our college is active in every aspect with their programmes that promotes constitutional obligations such as Participation in District Level Youth Parliament Competition and Winning held on 25.07.2022, *Azadi Ki Amrit Mahotsav* Celebration and Procession (15th August), Comprehensive SVEEP Campaign with Block Election Cell (19.11.2022), and Republic Day Celebration (26th January).

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

BEST PRACTICE – I

Title: CELEBRATION OF STUDENTS' WEEK 2024

Objectives

    1. Promote brotherhood, inclusiveness and unity

2. Encourage interactive and amiable teacher-student relationship
3. Raise awareness about different student welfare schemes, cyber crime, health issues, etc.
4. Provide a platform for potentialities and skills
5. Identify the areas of excellence of students.

The Context

Nelson Mandela says "The youth of today are the leaders of tomorrow." Students, as the primary stakeholders of any educational institution, manifest the voice of youth. The blossoming layers of their consciousness play a decisive role in molding the future of any nation. As a mark of recognition and felicitation of their contribution in the socio-cultural and political power dynamics that lie at the core of a society, the National Youth Day is celebrated every year in India on 12th January to commemorate the birth anniversary of the visionary leader and spiritual guru, Swami Vivekananda. Inspired by his teachings and doctrines, and as an extension of the national fervor of Youth Day, the commencing week of 2024 had been dedicated solely to the students of JRM to celebrate their achievements and evoke awareness on various relevant issues.

The Practice

"*A brave, frank, clean-hearted, courageous and aspiring youth is the only foundation on which the future nation can be built.*" – Swami Vivekananda

The teaching fraternity is entrusted with the solemn responsibility of awakening the consciousness and channelizing the energy of juvenile souls to facilitate the further progress of humankind and bring about a favorable change in futurity. Attuned to this spirit it has been the agenda of this "Students' Week Celebration" to motivate the aspiring youths towards excellence in whichever field they choose to pursue their vocation in life. The following programmes have been held from 02/01/2024 to 08/01/24 in our premises to celebrate the vibrancy and vigor associated with the spirit of youth.

1. 02/01/2024 – Awareness Camp for Scholarship Programmes: Swami Vivekananda Scholarship, *Aikyasri* and other Scholarships
2. 03/01/24 – Student Credit Card
3. 04/01/24 – Awareness regarding Cyber Security and Crime
4. 05/01/24 – Drawing and Poster Writing Competition
5. 06/01/24 – Quiz Competition
6. 07/01/24 – Online Seminar regarding Various Student Welfare Schemes
7. 08/01/24 – Health Awareness cum medical Treatment camp

Evidence of Success

Students actively participated in most of the awareness programmes on their own accord. The efforts of the teaching and non-teaching fraternity in organizing the various events were well appreciated by all the stakeholders of the college. It was particularly inspirational and motivating for the students as they were provided a platform to display their skills and talents to a larger audience and they expressed their gratitude for the same to the entire college staff on the concluding day. To put it in a nutshell, the initiative was a grand success and we look forward to arranging more such on-campus and extension

programmes in near future.

Problems Encountered: None as such.

BEST PRACTICE – II

TITLE: WE ARE ONE: FRATERNAL RELATIONSHIP

Objectives

- Treat students as friends, brothers and sisters to know their perspectives.
- Ensure a deep sense of comradeship, mutual respect and understanding, and shared commitment to academic and personal growth to all.
- Create a supportive learning environment that enhances students' intellectual curiosity, fosters their personal development, and
- Prepare them as good and responsible citizens of India.

Context: Cultivation of Fraternal Relations:

- *Active and Attentive Heed* during confusion, dejection, trouble etc with their concerns, ideas, and feedback. Teachers and Non-teaching Staff actively and attentively listen to them and demonstrate their commitment to understand and support them in whatever means they afford to make.
- *Recognition, Influence and Encouragement* through annual cultural events with recognition certificates and prizes for their achievements and milestones to influence and encourage others students to succeed in every sphere of their lives.
- *Accessibility and Extra Care* through sympathetic and concerned attitude whether personally or through digital platforms like email, WhatsApp, etc to ensure guidance and support to students who approach them.
- *Respect for Cultural Diversity*: to respect and appreciate each other's diverse backgrounds.

Practice: Fundamental Features

- *Mutual Respect and Trust for Each Other's Diversity:*

A huge sense of mutual respect and trust opens up communication and collaboration to respect and appreciate diverse backgrounds, experiences, and standpoints to make students feel at home, respected and valued.

- *Open-mindedness in Communication and Approachability:*

Cordial approach from Staff creates a student-friendly environment to enable students express their thoughts and points of view, questions, and guidance.

- *Teachers as Mentors and Guidance:*

Career advice, academic planning, and motivation mentor personality and professionalism to explore new and interesting things, to develop critical thinking skills to face all forms of challenges.

- *Supportive Learning Environment to Students:*

Fraternal relation creates a supportive environment to understand strengths and weaknesses, challenges, learning styles of students and adapt different methods to ensure students foster a sense of belongingness to take intellectual risks and explore their potentiality.

- *Sympathetic and Empathetic Attitude towards Each Other:*

During their hard times, Staff expresses sympathy and empathy to uplift students from their circumstances, challenges, and aspirations. Mutual trust is built and strengthened with such attitude fosters nurturing educational experience.

- *Collaboration and Engagement in Various Activities:*

Collaboration and engagement in sports and cultural activities like playing indoor games, playing cricket, celebrating teachers' day etc promote educational experience and team spirit to shape learning, critical thinking skills, and socially accepted behaviour.

Evidence of Success: Benefits of Fraternity

- Enhanced Learning Outcomes in academics and other extracurricular activities.
- Cultural and Intellectual Enrichment through cultural awareness enhanced intellectual curiosity, critical thinking, intellectual discussions, and diverse learning perspectives and experiences.
- Personal Growth and Development nurtured confidence, resilience, and a sense of belongingness.
- Professional Development updated educational trends and innovative teaching practices, valuable career advice, mentorship, and networking opportunities.
- Community Building contributes to a sense of community within the college.

Problem Encountered

- Many students did not participate as they assisted their families with jobs and many reside in far distant area for earning.
- New strategies like conducting *nobin baron* and cultural events, playing cricket, giving packets of tiffin after programmes etc. do not bring up all students to college.

File Description	Document
Best practices as hosted on the Institutional website	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

SENSITIZING STUDENTS ON TRIBAL COMMUNITIES OF BAGHACHHARA SARDAR PARA

An extension program by the NSS unit of Jatindra Rajendra Mahavidyalaya, on the Mal Paharia tribe of Baghachhara Sardar Para in Nowda Block of Murshidabad district, addresses a rich cultural heritage of the tribal people. NSS unit brings out the cultural heritage of the village and sensitizes stakeholders. People of the village belong to the Mal Paharia tribal community.

Their ancestors were residing primarily around the Rajmahal hills in the state of Jharkhand. They are known for their distinctive cultural practices, including unique traditions, rituals, and language. They speak Mal Paharia language and use Devanagari scripts for writing. The language is also known as Mal Pahoria, Malto, Malti, Paharia, Parsi, and Mal Pahariya. Due to pre-independent social and political segregation and abuses, their ancestors fled from their geographical areas for the betterment of their future generations. Baghachhara Sardar Para is the village where they found to be their new motherland. Around 175 people live here with almost 52 families. They have faced challenges such as marginalization and lack of access to basic amenities, although efforts are now being carried out by the governments to improve their living conditions and preserve their rich cultural heritage.

ASSESSMENT AND UNDERSTANDING

Community Needs Assessment

The Mal Paharia tribal village of Baghachhara Sardar Para faces a range of challenges, and their priorities and aspirations reflect their ongoing struggle for development, recognition, and cultural preservation.

We have found some of the current challenges, priorities, and aspirations as the following

Challenges

- The Mal Paharias of Baghachhara Sardar Para often faced marginalization and discrimination.
- They depend on traditional agricultural practices and cannot afford modern farming techniques for their economic sustainability.
- Since Amtala is located in a backward area of the district, this village has limited access to healthcare facilities.
- Awareness about health issues is a significant challenge for the community.
- Community has a low literacy rate.
- Their cultural identity and language – is not promoted by the local panchayat.
- Lack of concrete roads and clean water facilities affects their daily lives and economic activities.

Priorities

- Sustainable agriculture practices and skill development.

- Promoting literacy among children and adults is crucial for their future generations.
- promoting health awareness and hygiene
- Concrete Roads within the village for better connectivity and clean water for villagers.
- Preservation of unique identity with cultural heritage, traditions, Parsi or Mal Pahari language.

Aspirations

- Aspirations of their voices to be heard in decision-making processes.
- Aspirations for holistic development in attunement with their cultural values and traditions.

- Empowering their community members through education, skill development, and leadership opportunities.
- Aspirations for quality healthcare.

Their priorities and aspirations can be realised once their challenges are addressed with a comprehensive approach that involves collaboration between government agencies, NGOs, and the community itself.

Cultural Sensitivity

The NSS unit reached out to the village and tried to learn about the cultural norms, traditions, and values of the Mal Paharia tribe to sensitize students to be respectful towards the community. Though the Mal Paharia tribe, like many other tribal communities in India, traditionally follow their own customary laws and dispute resolution mechanisms, these tribal villagers follow the formal court systems.

- The community life, inheritance, property disputes, marriages, and social conduct of Mal Paharias are typically governed through their customary laws that have evolved over generations.
- Elders, village councils and community leaders create a harmonious community through their knowledge of customary laws, wisdom, and ability to reconcile conflicting parties.

PROGRAM OBJECTIVES

- To sensitize students about the richness of the tribal people and their development in the field of

health, education, livelihood, and culture.
- To study challenges and issues tribal communities face in their daily life.
- To aware tribal women how to improve their healthcare access, sanitation practices, and intake of nutritious food.
- To make them aware about educational opportunities, literacy programs and vocational training.
- To promote sustainable agricultural practices and ways to income-generating activities.
- To provide an Inclusive Approach to involve community members in college cultural programs to preserve their rich cultural heritage.
- Encourage continuous learning to community members
- Impart Cultural Integrity among students.

Mal Paharia community people are very rare around this area and their ethnic culture, festivals and rituals are on the brink of extinction. They mingled with the dominant Bengali culture and observed festivals like durgapuja, kalipuja, diwali etc. Their rituals of marriage and other ceremonies are closely similar to that of Bengali culture except some cases like *marupa pujo*. They regard it as showing respect to the departed soul. Mal Paharia community people are extremely poor in this village, and are conscious about the need for the education of their children. Thus, they send their children to Baghachhara Primary school, Amtala Boys school, Amtala girls school and to our college. Though the older generation wants to save their language and culture, the younger generation do not feel they can keep up their ethnic linguistic identity. Hence the young generation people have shifted to the dominant language and culture of the area.

5. CONCLUSION

Additional Information :

ADDITIONAL INFORMATION

The college continuously strives to realize its objective of providing quality higher education at an affordable fee to the students. Efforts have been made to meet the needs of a separate library building, boys' common room and an auditorium by constructing new buildings within our limited capacity and space, expanding offices and departmental rooms.

Initiatives have also been taken for e-goernance policies like digitization of libraries and computeriztion of accounts which will help significantly in terms of transparency and data preservation.

Mentor mentee system has been introduced to help students by identifying slow learners and advanced learners by following NAAC guidelines. The college also collects feedback from students regarding the teaching learning process and takes appropriate action based on it.

Concluding Remarks :

CONCLUDING REMARKS

By fulfilling our vision mission, our college has been on the path to improve the quality of education since its inception by leveraging small and collective effort. For that purpose, our college was first evaluated by NAAC in 2007. It was more about identifying our weaknesses and finding ways to overcome them as possible based on the report of the NAAC peer team rather than getting a good grade. As a continuation of that effort, today our college is one of the few colleges in Murshidabad district to prepare for the third cycle of NAAC accreditation.

The IQAC under the leadership of the principal has taken various initiatives to try to implement the various important aspects of the new National Education Policy as far as possible within our small and limited capacity, keeping in mind the previous reports of the NAAC Peer Team Report. With the unremitting efforts of the team, students and other teaching staff, the college is moving towards the future with the determination to provide quality education.

02-08-2024 12:47:07